



KIIT UNIVERSITY
INTERNAL QUALITY ASSURANCE CELL

MINUTES OF MEETING

MEETING NO: KQAC/M1/2016 DATE/TIME: 04.07.2016/
11.30am VENUE: CH 4, C-6

Members Present

Prof. P.P.Mathur, Vice Chancellor	-	Chairman
Prof.S.Nanda, Head, CIR	-	Vice-Chairman
Prof. B. Mohanty, Ex VC, UU of Culture,	-	External Expert
Prof. J. K. Parida, Professor, Utkal University	-	External Expert
Dr. Suman Bhattacharya, National Head, ODL, TCS SMB-	-	External Expert
Prof. B. C. Dash, Principal, KIMS	-	Member
Prof. R. C. Dash, Principal, KIDS	-	Member
Prof.M.N.Das, Professor, School of Computer Engg	-	Member
Prof.R.N.Subudhi, Professor, School of Management	-	Member
Prof. A. Sonawane, Professor, School of Biotechnology-	-	Member
Prof.Prafulla Kumar Mishra, Professor, School of Law-	-	Member
Mr. D.N.Dwivedy, Management Representative	-	Member
Dr.S.Samanta, Registrar	-	Member
Mr.H.K.Nayak, Finance Officer	-	Member
Nominee from students (Abhisek Mohanty)	-	Member
Nominee from Alumni (Ramachandra Acharya)	-	Member
Prof. Tanmaya Mohanty, Professor, School of Mech	-	Member
Prof.B.C.Guru, Director, (QA)	-	Member Secretary

FOLLOW UP OF ACTION RECOMMENDED IN PREVIOUS MEETING

1.	FDP has been conducted successfully during 26-30 June 2016. The summary is attached.
2.	The faculty members have been appraised regarding PBAS and the API score computation procedure.
3.	ABET related activities have been communicated to Heads and Coordinators of the School.
4.	The draft towards implementing NAAC recommendation is under preparation.

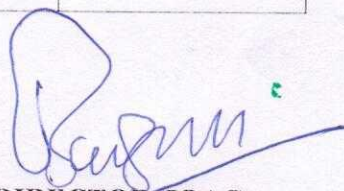




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INTERNAL QUALITY ASSURANCE CELL

ITEM NO.	RECOMMEDED ACTION	RESPONSIBILITY	SCHEDULE
1	The IQAC will be reconstituted as per guidelines	Registrar, KIIT University	31.07.2016
2	As suggested by IET advisory committee a question quality assessment committee will be constituted. The committee will check the quality of questions and their capabilities to meet the desired learning outcomes.	Dean QA Cell	15.09.2016
3	A committee will be constituted to benchmark the research activities. The committee will furnish its report citing exact and specific outcomes.	Dean QA Cell	15.09.2016
4	Incentives will be granted to faculty members for quality publications.		




DIRECTOR, IQAC
MEMBR SECRETARY

DIRECTOR, QA
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KIIT UNIVERSITY INTERNAL QUALITY ASSURANCE CELL

MINUTES OF THE MEETING

MEETING NO:KQAC/M2/2016

DATE/TIME:30-09-2016/
11.30 a.m.

VENUE:CH 4,C-6

Prof. P.P. Mathur, Vice Chancellor	-	Chairman
Prof. S. Nanda, Head, CIR	-	Vice Chairman
Prof. B. Mohanty, Ex-VC, UU of Culture	-	External Expert
Prof. J.K. Parida, Professor, Utkal University	-	External Expert
Dr. Suman Bhattacharya, National Head, ODL, TCS SMB	-	External Expert
Prof. B.C. Das, Principal, KIMS	-	Member
Prof. R.C. Dash, Principal, KIDS	-	Member
Prof. M.N. Dash, Professor, School of Computer Engineering	-	Member
Prof. R.N. Subudhi, Professor, School of Management	-	Member
Prof. A. Sonwane, Professor, School of Biotechnology	-	Member
Prof. Prafulla Kumar Mishra, Professor, School of Law	-	Member
Prof. D.N. Dwivedy, Management Representative	-	Member
Dr. S. Samanta, Registrar	-	Member
Mr. H.K. Nayak, Finance Officer	-	Member
Nominee from students (Abhisek Mohanty)	-	Member
Nominee from Alumni (Ramachandra Acharya)	-	Member
Prof. Tanmaya Mohanty, Professor, School of Mechanical	-	Member
Prof. B.C. Guru, Director, QA	-	Member Secretary

FOLLOW UP OF ACTION RECOMMENDED IN PREVIOUS MEETING	
1	IQAC has been reconstituted.
2	The Question Committee was set up to check the quality of questions
3	The Regulations for Ph.D. programme has been updated.





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ITEM NO.	RECOMMEDED ACTION	RESPONSIBILITY	SCHEDULE
1	Finanlization of AQAR for 2015-16	Dean, QA Cell	31.10.2016
2	Local linkage and community outreach programs and collaborative programs of the University with external agencies / organizations	Coordinator, NSS	31.10.2016
3	Analysis of Academic audit report of 2015-16	Director, IQAC Dean/Director of Schools	31.10.2016

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KIIT UNIVERSITY INTERNAL QUALITY ASSURANCE CELL

MINUTES OF THE MEETING

MEETING NO:KQAC/M3/2016

DATE/TIME:05-01-2017/
11.30 a.m.

VENUE:CH 4,C-6

Prof. P.P. Mathur, Vice Chancellor	-	Chairman
Prof. S. Nanda, Head, CIR	-	Vice Chairman
Prof. B. Mohanty, Ex-VC, UU of Culture	-	External Expert
Prof. J.K. Parida, Professor, Utkal University	-	External Expert
Dr. Suman Bhattacharya, National Head, ODL, TCS SMB	-	External Expert
Prof. B.C. Das, Principal, KIMS	-	Member
Prof. R.C. Dash, Principal, KIDS	-	Member
Prof. M.N. Dash, Professor, School of Computer Engineering	-	Member
Prof. R.N. Subudhi, Professor, School of Management	-	Member
Prof. A. Sonwane, Professor, School of Biotechnology	-	Member
Prof. Prafulla Kumar Mishra, Professor, School of Law	-	Member
Prof. D.N. Dwivedy, Management Representative	-	Member
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Prof. Tanmaya Mohanty, Professor, School of Mechanical	-	Member
Prof. B.C. Guru, Director, QA	-	Member Secretary

	FOLLOW UP OF ACTION RECOMMENDED IN PREVIOUS MEETING
1	AQAR for 2015-16 finalized and sent to NAAC
2	NSS Wing has taken steps for Community Outreach Programme
3	Appropriate action has been taken on Academic Audit Report 2015-16





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ITEM NO.	RECOMMEDED ACTION	RESPONSIBILITY	SCHEDULE
1	To collect necessary data from the concerned sections/ Departments/ teachers necessary for updating the website of the University.	Director, IQAC	31.01.2017
2	To prepare a proforma/format for faculty profile	Director, IQAC	15.01.2017
3	Provide necessary ICT training to faculty.	Head, ICT	31.01.2017

DIRECTOR, IQAC

MEMBR SECRETARY

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INTERNAL QUALITY ASSURANCE CELL

MINUTES OF THE MEETING

MEETING NO:KQAC/M4/2017

DATE/TIME:12-04-2017/

VENUE:CH 4,C-6

11.30 a.m.

Prof. P.P. Mathur, Vice Chancellor	-	Chairman
Prof. S. Nanda, Head, CIR	-	Vice Chairman
Prof. B. Mohanty, Ex-VC, UU of Culture	-	External Expert
Prof. J.K. Parida, Professor, Utkal University	-	External Expert
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Prof. A. Sonwane, Professor, School of Biotechnology	-	Member
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Prof. Tanmaya Mohanty, Professor, School of Mechanical	-	Member
Prof. B.C. Guru, Director, QA	-	Member Secretary

	FOLLOW UP OF ACTION RECOMMENDED IN PREVIOUS MEETING
1	NSS Wing has initiated the outreach programme for community development
2	Necessary data from the faculties / departments are collected and updated in the website
3	The faculties profile are created in SAP.





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ITEM NO.	RECOMMEDED ACTION	RESPONSIBILITY	SCHEDULE
1	Analysis of stakeholders feedback	Dean, QA Cell and Dean/Director of Schools	30 th June 2017
2	Faculty Development Programme	Head of Schools	30 th June 2017
3	Academic Audit 2016-17	Head, CIR	31 st July 2017

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